

SBVC COLLEGE COUNCIL
January 23, 2019 MINUTES
PRESIDENT’S CONFERENCE ROOM, ADSS 207
TIME: 1:30 PM – 3:00 PM

Members:

Diana Rodriguez, SBVC President, Chair
Celia Huston, Academic Senate President, Co-Chair
Jamie Herrera, CTA President Designee
Rocio Delgado, CSEA Designee
Adrian Rios, ASG President **A**
Judy Rodriguez, Classified Senate President
Dave Bastedo
Mary Copeland
Marco Cota
Paula Ferri-Milligan
Rania Hamdy **A**

Rick Hrdlicka
Dina Humble
Riase Jakpor **A**
Wallace Johnson
Stephanie Lewis
James Smith
Scott Stark
Scott Thayer
Cassandra Thomas **A**

A= Absent

Guest(s):

Minutes: Suzan Hall

CALL TO ORDER:

1:40 p.m. Diana Rodriguez called the meeting to order.

APPROVAL OF MINUTES

Diana Rodriguez explained that with the transition due to retirement, the **December 12, 2018 Minutes** are missing, therefore we will do our best to recreate them and bring them back to this group so they can be approved. She entertained a **Motion to Approve the November 14, 2018 and November 28, 2018 College Council Minutes** as we aren’t sure where the process left off. Rick Hrdlicka moved, James Smith second. No further discussion and the group voted:

AYES: Huston; Herrera; Delgado; Rodriguez; Bastedo; Lewis; Cota; Ferri-Milligan; Hrdlicka; Smith; Stark; and Thayer.

NOES: None

ABSTENTIONS: Copeland, Humble, Johnson, W., 2 unidentified

ABSENT: Hamdy, Jakpor, Rios and Thomas

Motion Carried

PRESIDENT’S REPORT

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

Dina Humble, the new Vice President of Instruction was introduced with quick introductions around the room.

Enrollment is a little soft. We are about 150 FTEs off our target rate. We are showing more students but they are taking fewer classes so will try to make it up in the summer. Rick mentioned Fall 2018 vs. Fall 2017 shows 390 over so this will be reviewed and brought back to the group for discussion.

More discussions will be coming up on our Promise Program which is the upscale of our Valley Bound Program. We will also discuss aligning our goals that are within our Strategic Plan with the State Chancellor's Vision for Success. I don't think we have to change any goals, just align them with the State Chancellor's Office.

VICE PRESIDENT'S REPORT– S. STARK; D. HUMBLE; S. THAYER

ADMINISTRATIVE SERVICES:

No report.

INSTRUCTION:

Dina Humble said she will be working on Guided Pathways, AB705, Accreditation Process and Enrollment this semester with the Deans.

STUDENT SERVICES:

Scott Thayer announced there will be Extended Office Hours in Student Services with some offices open the first two Saturdays for students.

UPCOMING POSITIONS/FILLING POSITIONS

Wallace Johnson announced he will be filling a full time faculty position in Administration of Justice due to retirement.

Marco Cota will be filling a full time Counseling position due to retirement and a classified secretarial position due to a vacancy.

Scott Thayer said the Student Services Outreach Coordinator position is in process.

Diana Rodriguez said HR should be sending a list of available positions and where they are in the process every month.

PROGRAM REVIEW RANKING – S. STARK

Objective today is to take the funding available to us and apply to priorities of Program Review and the four categories: Equipment, Budget Augmentation, Technology and Facilities. We will take a look at and discuss the priorities as listed in order by the Program Review Committee, Technology Committee and Facilities and Safety Committee. This group will make a recommendation to the President who has the final decision.

Money is one-time directly from our General Fund balance and will not be renewed.

Funding will be for this year only. Any items we agree to carry over will be built into next year's budget as a one-time funding allowance. The budget committee recommends \$500,000 from our fund balance to be used for Program Review needs. We will allocate no more than \$450,000 of need to allow for a 10% contingency to cover inaccurate estimates and cost increases. Alternate funding may be used in some areas. In the past, total funding was divided approximately evenly between the categories of need. After discussion, it was decided to fund a weighted proportion based on the amount off need requested in each category.

David Bastedo suggested allocating the percentage of need out of the total and fund part of everything rather than dividing by one quarter of the total and funding all of an area's request. Paula suggested discussing the budget needs with emphasis on academic support services (tutors and supplemental instruction.) She also wants the Needs Assessment sent out campus wide so everyone has access. Mary supported emphasis on academic support services to encourage student success.

Scott Stark entertained a **Motion to Approve the Program Review Needs** prioritization on the spreadsheet with the modification condition that if any of the items aren't needed, the funds will roll down to the next requested line item. Rick Hrdlicka moved, James Smith second to approve \$192,480 for Budget Augmentation; \$120,000 for Equipment; \$111,520 for Technology and \$26,000 for Facilities for a total of \$450,000. Discussed taking \$20,000 from wall cabinets in Biology and \$20,000 from jet engines in Aeronautics to fund the HLS second floor wall but did not have enough votes in the committee's informal poll. President may move to fund the HLS wall if there is \$20,000 extra at some point and may eliminate the wall cabinets.

AYES: Huston; Herrera; Delgado; Rodriguez; Bastedo; Lewis; Copeland; Cota; Ferri-Milligan; Hrdlicka; Humble; Johnson; Smith; Stark; and Thayer

NOES: None

ABSTENTIONS: None

ABSENT: Rios; Hamdy; Jakpor and Thomas
Motion Carried

STRATEGIC PLAN PROGRESS REVIEW WITH COLLEGE COUNCIL INPUT – D. RODRIGUEZ

The Management Team had a retreat before the semester started and discussed the six goals to review what changes to make and/or keep. We did not finish but will continue to review. The Vice Presidents will work with the Senates to get their input and hope to get through this process by the end of this semester and begin working on the recommendations the next academic year.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

Celia Huston reported their first meeting is in February and they want to have a full draft out this semester.

EDUCATIONAL MASTER PLAN and STRATEGIC PLANNING – J. SMITH

We put together the Crosswalk of 43 Objectives on 6 Strategic Goals and showed how they fit with Basic Skills Initiatives and AB705 with all of the various Initiatives and fits with Accreditation.

PROGRAM REVIEW – P. FERRI-MILLIGAN; W. JOHNSON

Efficacy reports will be out soon and we are doing the first non-college entity on the Bookstore.

COMMITTEE REPORTS:

None.

OTHER:

Meeting adjourned at 3:00 p.m.

Next College Council Meeting: Wednesday, February 13, 2019

Academic Year 17-18: Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00pm, AD/SS 207

Remaining Academic Year 18-19 Meetings:

Wednesday, February 27, 2019

Wednesday, March 13, 2019

Wednesday, March 27, 2019

Wednesday, April 10, 2019

Wednesday, April 24, 2019

Wednesday, May 8, 2019

Wednesday, May 22, 2019